UNM HEALTH SCIENCES CENTER
Center for Native American Health (CNAH)

Student Financial Assistance Request Guidelines

One of the primary roles of the Center for Native American Health (CNAH) is to support the academic, social, and cultural needs of Native American health sciences students at UNM. Students may request individual financial assistance to defray costs associated with the following:

- **HSC Program Admission:** Entrance exam fees/preparation (e.g. MCAT) and application fees.
- **Completing HSC Degree Program:** Supplementary books (not including text books); supplies; program related exam registration/preparation (e.g. Step 1); and expenses related to completing program-related research (e.g. Required Medical Student Research, Master's Thesis, Doctoral Dissertation, etc.).
- **Professional Conferences:** Travel (including airfare, registration, and lodging); meals (by reimbursement); and costs associated with presenting at conferences such as poster printing, lamination, etc.
- **Cultural Events & Activities:** Expenses related to participating in community cultural activities, personal spiritual wellness, etc.
- **Professional Licensure:** preparation materials and preparation courses.

Please be advised that we *cannot* fund personal items, living expenses (e.g. rent, car repair, bills, childcare, etc.), or provide travel advances.

> *Requests and funding amounts are prioritized and may vary. Students will only be approved for financial assistance one time per semester and will not exceed the maximum amount of $1,500 per academic year. Approval of final amount is at the discretion of the CNAH Director and based on the availability of funds.*

ELIGIBILITY

To be eligible for this award, students must be:
- *Currently* enrolled in a health-related degree program at the UNM HSC, or *currently* enrolled at UNM-Main applying to a UNM health-related Graduate degree program
- An enrolled member of a federally-recognized Native American Tribe, Pueblo, or Nation
- In good academic standing
- Able to demonstrate financial need

APPLICATION PROCESS

1. Complete the Student Financial Assistance Request Form to the best of your abilities. Your final award will not exceed the amount of your request. Therefore please remember to include any associated taxes and fees (e.g. shipping & handling, resort, etc.)

2. Submit a complete application to the CNAH Office **no later than 10 business days before** the event or expected delivery date. Approval and processing requires at least 2 weeks – early applications are appreciated. Keep in mind:
   a. Mileage, cab fare, and gas is by reimbursement only – original receipts will be required for processing.
   b. Meals will be reimbursed after the event – please provide a final agenda or conference program upon your return.
   c. If requesting reimbursement for pre-purchased items, please include an original receipt.

3. If applicable, please provide the following documentation to support your request:
   a. Reservation Confirmation Emails (i.e. lodging, air travel, etc.)
   b. Conference Agenda or "Save the Date" flyer
   c. Detailed Information for Book/Supply orders (e.g. ISBN, Author, Title, URL, **Printed Screenshot**, etc.)
   d. URL and login information (i.e. user name and password) if online payment is requested for registration, membership, etc.

4. If needed, CNAH may request additional information such as a Certificate of Indian Blood (CIB), Tribal Enrollment Card, or Unofficial Transcript with previous semester grades. Depending on the nature of your request, we may request additional documents not listed here.

5. If awarded, students will be notified via email with their total award amount and will receive instructions for accessing their award. All students who receive an award will be required to provide service to CNAH by volunteering to participate with events and activities. Service hours will be determined by the Director and will be indicated on the award letter. Awarded students will also be asked to provide a follow-up email/letter to the CNAH Director with the results or outcomes of their funding award.

Questions? Contact the CNAH office at (505) 272-4100